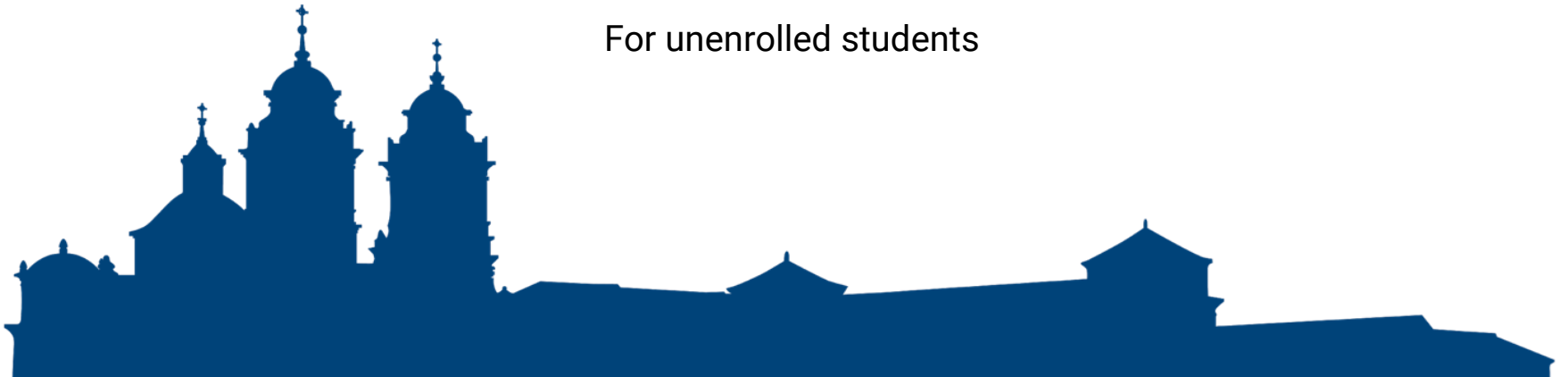
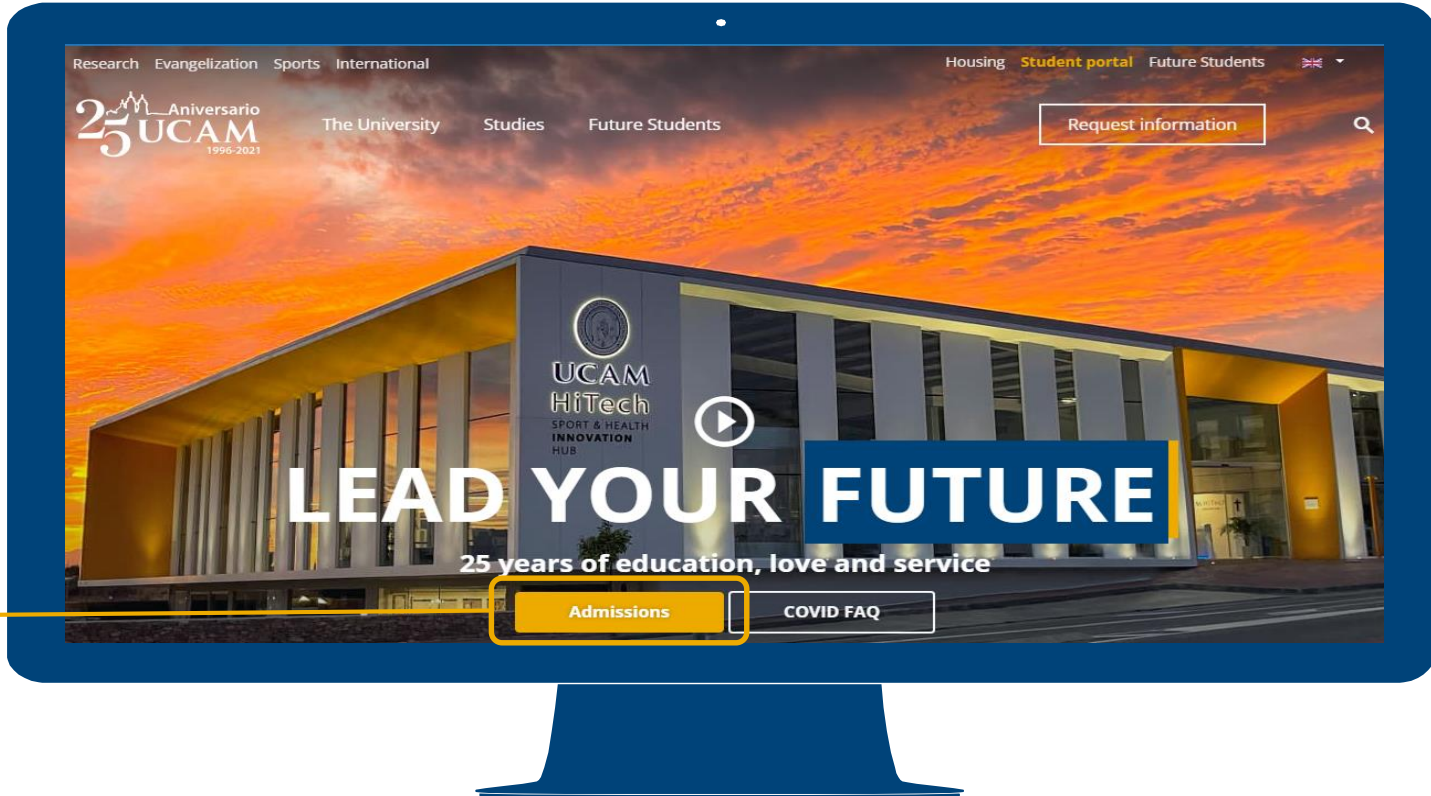


How to Register: Steps to make the pre-inscription (Master in Continuing Education Tolerance and Peace.)

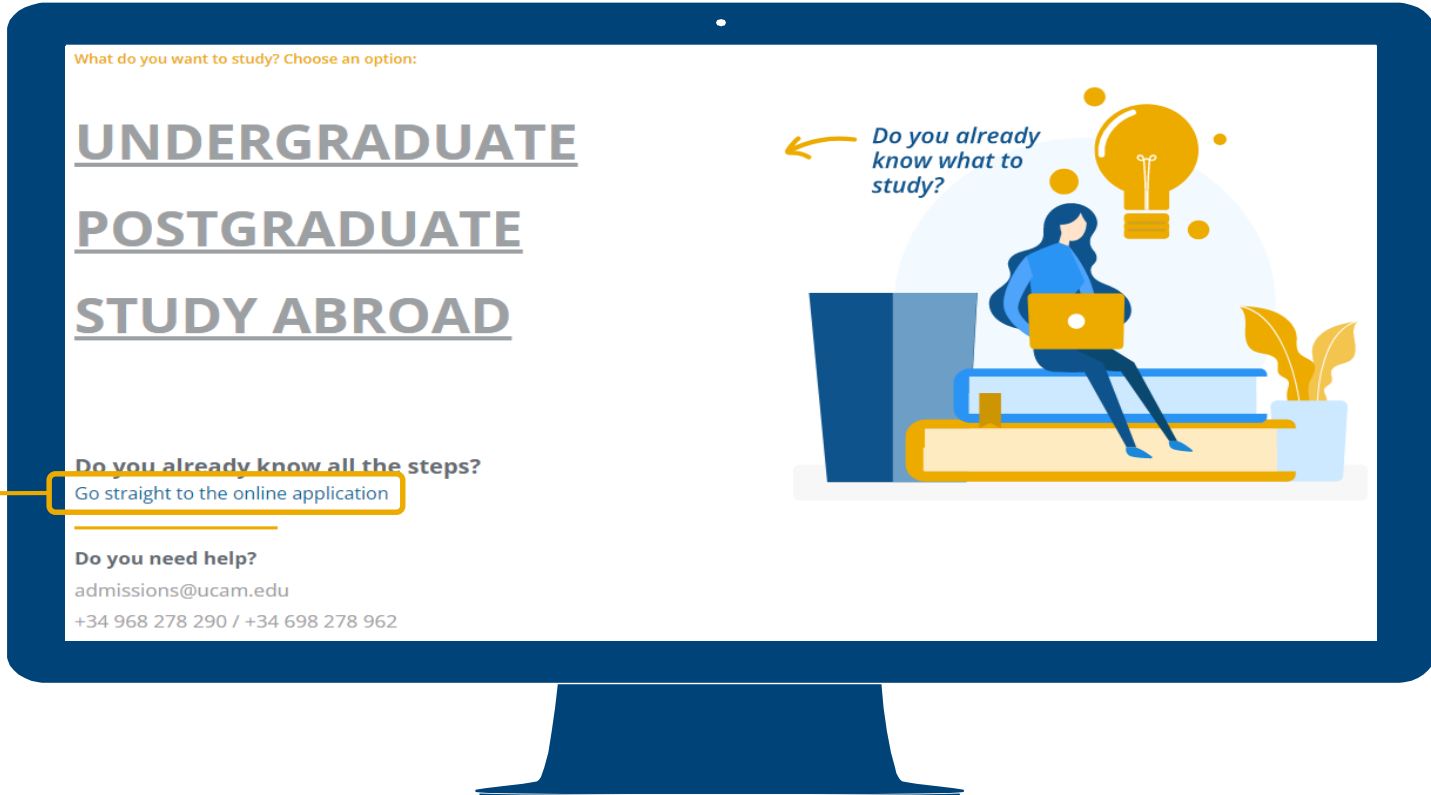
For unenrolled students



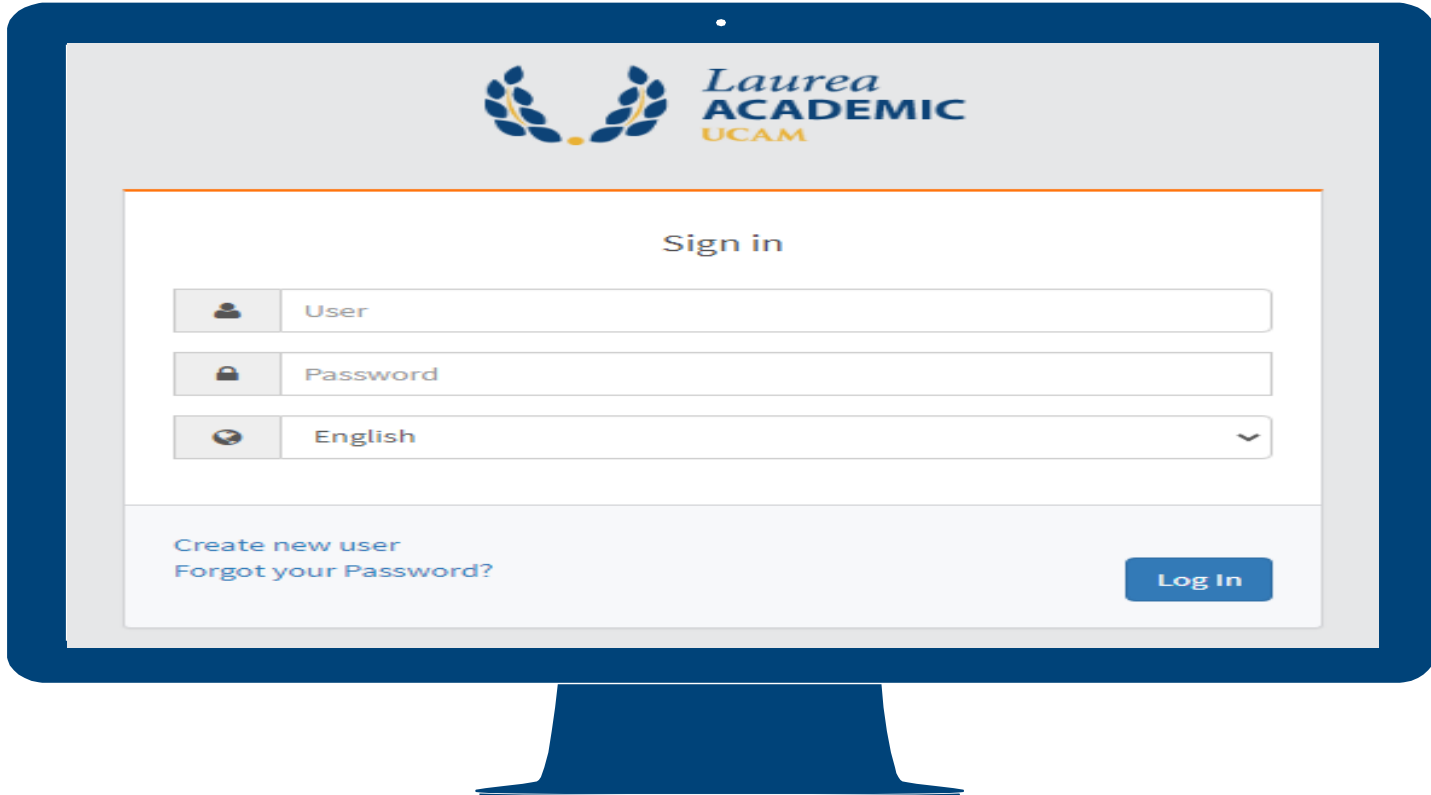
Go to the main UCAM website at <https://international.ucam.edu>. Click “Admissions”.



Click on "Go straight to the online application".



When the Log-In screen appears, click on the following button "Create new user".



Registration Screen: This is where you input all necessary information.

The screenshot displays the UCAM Student registration interface. At the top, the UCAM logo and 'Laurea ACADEMIC UCAM' are visible. Below the logo, the title 'Student registration' is centered. A progress bar indicates four steps: 1. Student registration form (highlighted), 2. New student data validation, 3. Entering the Password, and 4. Summary of the registration form. The 'Student Basic Data' section contains an information box with instructions on entering nationality and ID numbers. Below this, there are four input fields: 'Nationality' (a dropdown menu), 'Do you have any personal identification document?' (radio buttons for Yes and No), 'Document number' (a text input field), and 'Type of Document' (a dropdown menu).

Laurea ACADEMIC UCAM

Student registration

- 1 Student registration form
- 2 New student data validation
- 3 Entering the Password
- 4 Summary of the registration form

Student Basic Data

i Please enter your nationality and your ID national number.
If you have Spanish nationality please enter your NIF/DNI as document of identification (the format should be 00000000X, without spaces or hyphens).
If you have another nationality please enter your passport or Spanish residence card number. If you do not have any ID number, the university will provide you with a provisional ID number.

*Nationality

*Do you have any personal identification document? Yes No

*Document number

*Type of Document

Verify if all information is correct.

If they are correct, click on the "Next" button. If anything is incorrect, click on the "Back" button.

VERY IMPORTANT: In order to proceed to the next step, please tick the box confirming you have verified the registered information.

I verify that my personal data are correct

Personal data validation

1 Student registration form 2 New student data validation 3 Entering the Password 4 Summary of the registration form

Entered information

Please, verify that your personal data are correct.

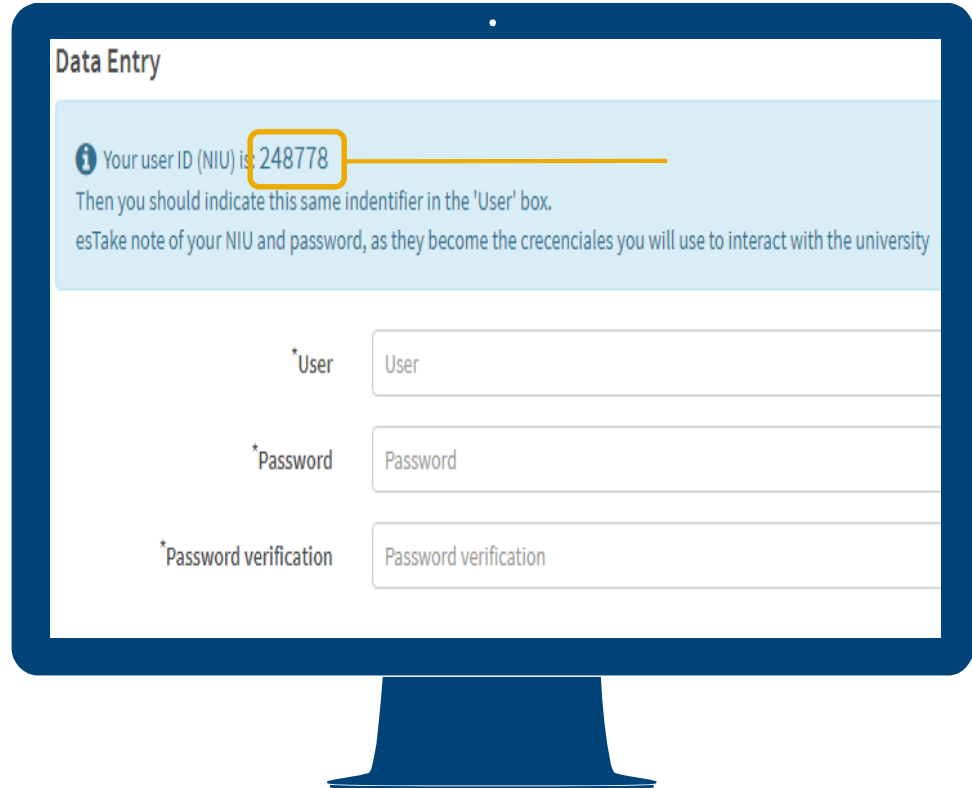
Nationality	Australian
Document number	AU899874
Type of Document	Passport
First name and Middle name	Janey
Family name	Smiths
Other Family name	
Date of Birth	14/02/1993
Gender	Female
Personal e-mail	trial9@gmail.com

NIU and Password Validation

IMPORTANT: Take note of the generated “user ID” or NIU generated. For the “Password” field, type in the password of your choice.

Click on “Accept” button to continue.

Note: The password has to have some characters to be valid.



Data Entry

i Your user ID (NIU) is: 248778

Then you should indicate this same identifier in the 'User' box.

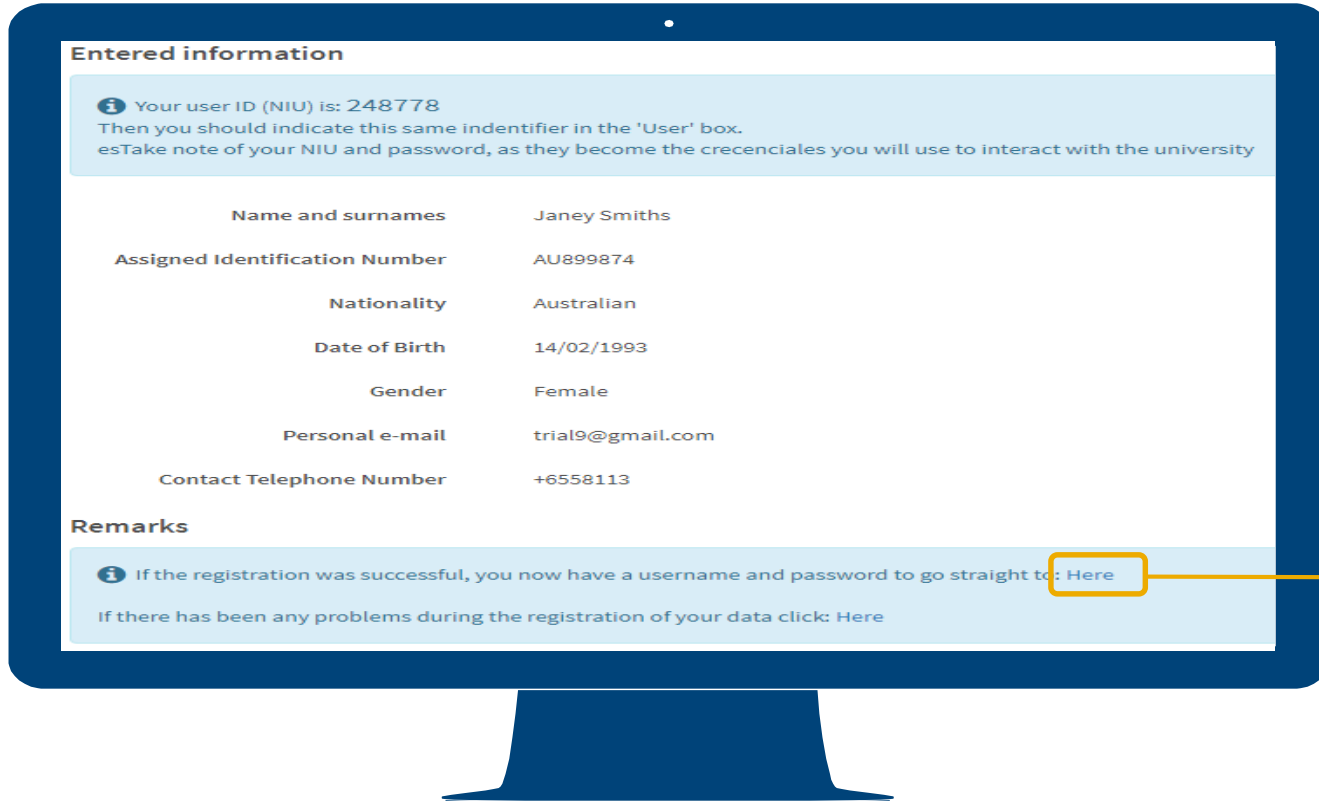
esTake note of your NIU and password, as they become the credenciales you will use to interact with the university

*User

*Password

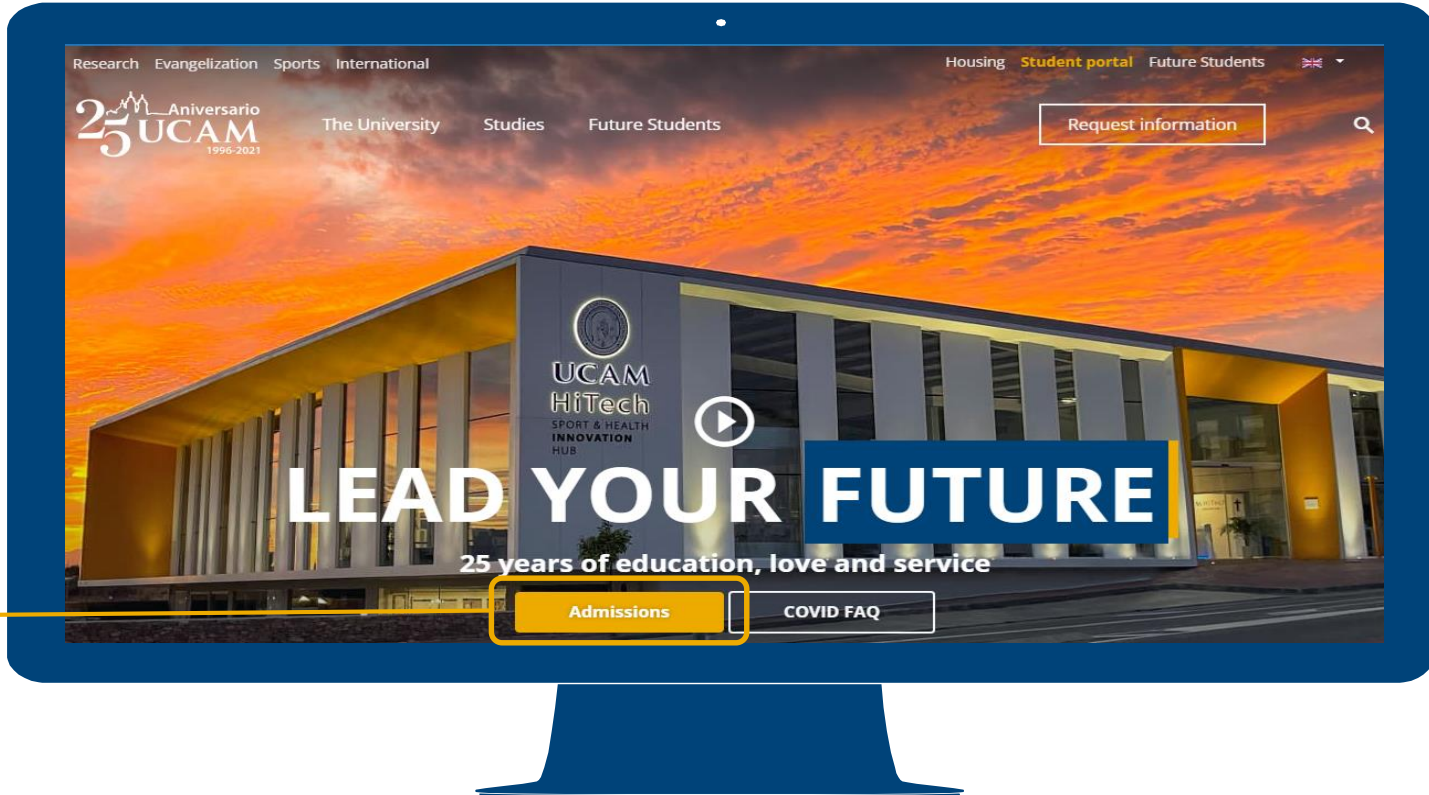
*Password verification

Application Summary

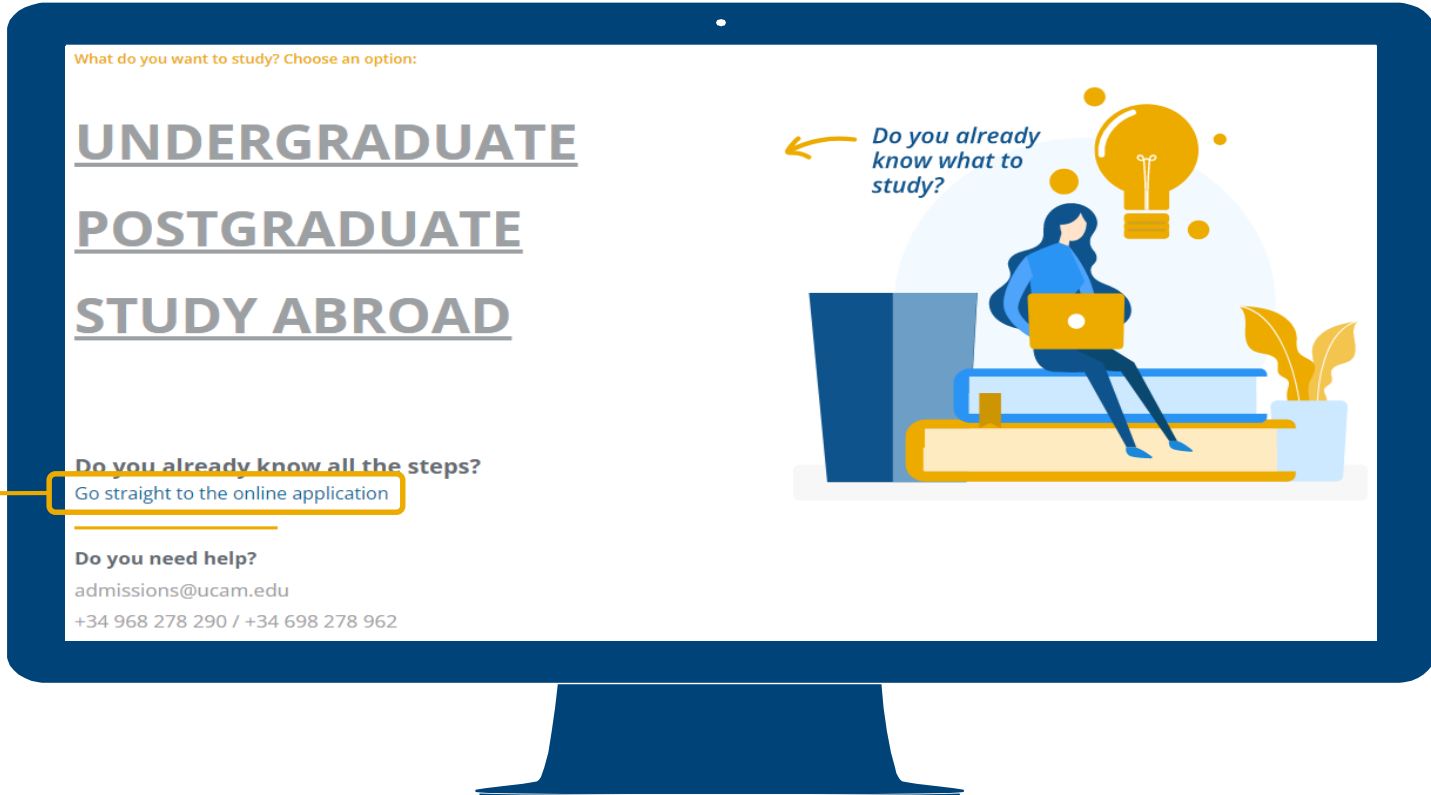


How to Make a Pre-inscription

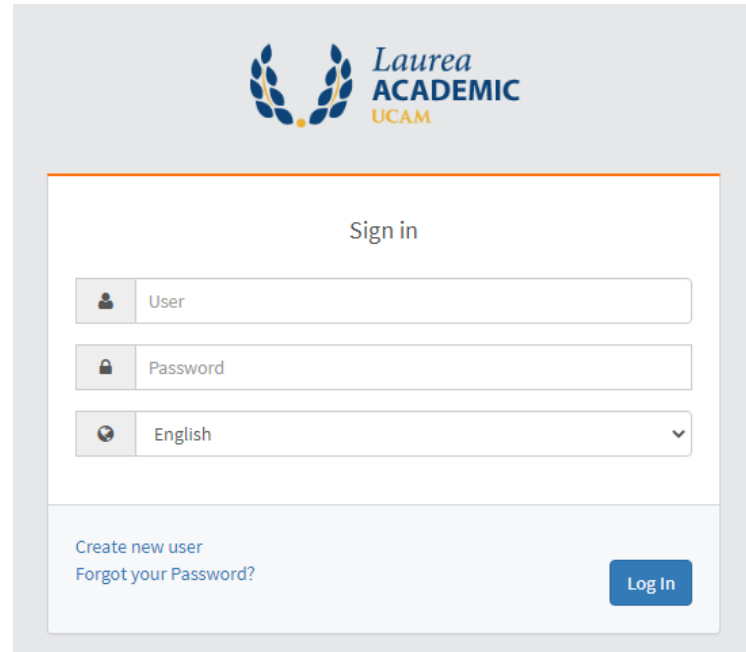
1. Go to the main UCAM website at <https://international.ucam.edu>. Click “Admissions”.



2. Click on "Go straight to the online application".



3. The Laurea Academic log-in screen appears. Enter your registration data (NIU and password).



Laurea
ACADEMIC
UCAM

Sign in

User

Password

English

[Create new user](#)
[Forgot your Password?](#)

Log In

4. At the Laurea homepage, click “Own titles”.

Home

Applications

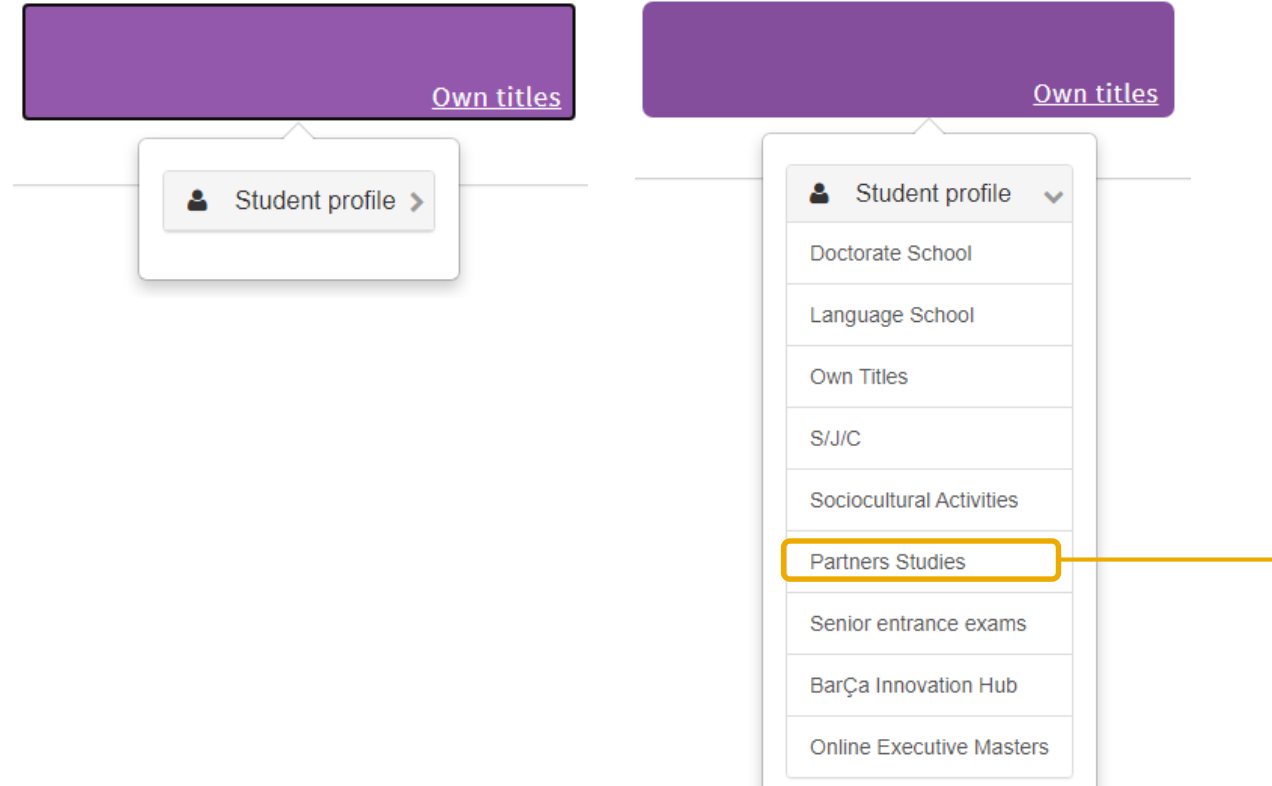
Official studies

Certificates

Sigma web survey

Own titles

5. Click “Student profile” then “Partners Studies”.



6. Click on Pre-enrolment.



The image shows a screenshot of the UCAM website's navigation menu. The menu is displayed in a dark grey sidebar on the left side of the page. The items in the menu are: Home, Pre-enrolment, Consultation/Reprint matricula, Level test registration, Registration, Consultation/Reprint inscription, File consultation, and Outstanding payments/debit/credit card. The 'Pre-enrolment' item is highlighted with a yellow border, and a yellow line points to it from the right. The top of the page features the UCAM logo and the text 'Laurea ACADEMIC UCAM'. The main content area is currently blank.

Home

Own titles /

Pre-enrolment

Consultation/Reprint matricula

Level test registration

Registration

Consultation/Reprint inscription

File consultation

Outstanding payments/debit/credit card




Laurea
ACADEMIC
UCAM


7. Under “Discharge of new pre-registration”, click on the Selected Study drop-down field and choose the applicable program.

Discharge of new pre-registration

i Below is a list of studies that currently have an open period of underenrollment. Select the study in which you want to make the pre-registration, and then click on high of new registration to start the pre-registration process.

Selected study:

Click here to select a study... 

Screening 

Please, select a study among those available below

2695/1 - Master's Degree In Continuing Education Tolerance and Peace (Pre-registration from 30/06/2022 to 31/12/2022)

8. Afterwards, click on “Discharge of new pre-registration” button which can be found at the bottom.

Discharge of new pre-registration

i Below is a list of studies that currently have an open period of underenrollment. Select the study in which you want to make the pre-registration, and then click on high of new registration to start the pre-registration process.

Selected study:

Click here to select a study...

Screening

Please, select a study among those available below

2695/1 - Master's Degree in Continuing Education Tolerance and Peace (Pre-registration from 30/06/2022 to 31/12/2022)

9. The new page will show the Student's Personal Data.



Students Data

Personal data

DNI/Passport	<input type="text" value="EC6661768"/>
Document type	<input type="text" value="PAS - Passport"/>
Gender	<input type="radio"/> Male <input checked="" type="radio"/> Female
First Surname	<input type="text" value="Black"/>
Name	<input type="text" value="Vera"/>
SS number	<input type="text"/>
Second Surname	<input type="text"/>
E-mail	<input type="text" value="bvera9314@gmail.com"/>
Second E-mail	<input type="text" value="bvera9314@gmail.com"/>

Birth

Date of Birth	<input type="text" value="14/02/1993"/>	dd/mm/yyyy	Zip Code	<input type="text"/>	(For International cities, please add the code '99999')
City	<input type="text"/>		State/Country	<input type="text"/>	
Country	<input type="text"/>		Nacionality	<input type="text" value="Filipino"/>	

Habitual place of residence

Address	<input type="text"/>	Zip Code	<input type="text"/>	(For International cities, please add the code '99999')
City	<input type="text"/>			
State/Country	<input type="text"/>			
Country	<input type="text"/>			
Telephone	<input type="text" value="674879512"/>	Cell Phone	<input type="text"/>	

9a. Fill out the “Birth” section.

Birth	
Date of Birth	<input type="text" value="14/02/1993"/> dd/mm/yyyy
City	
Country	
Zip Code	<input type="text"/> (For International cities, please add the code "99999")
State/Country	
Nacionality	<input type="text" value="Filipino"/>

9b. Fill out the “Habitual place of residence” section. Next, click on “Accept” button.

Habitual place of residence

Address	<input type="text"/>	Zip Code	<input type="text"/>	(For International cities, please add the code '99999')
City	<input type="text"/>			
State/Country	<input type="text"/>			
Country	<input type="text"/>			
Telephone	<input type="text" value="674879512"/>	Cell Phone	<input type="text"/>	

Place of residence during the course

Copy data of habitual place of residence

Address	<input type="text"/>	Zip Code	<input type="text"/>	(For International cities, please add the code '99999')
City	<input type="text"/>			
State/Country	<input type="text"/>			
Country	<input type="text"/>			
Telephone	<input type="text" value="674879512"/>	Cell Phone	<input type="text"/>	

10. Upload all necessary documents: Valid Passport, Curriculum Vitae, Transcript and Diploma (Original or Certified True Copy), Language Proficiency Certificate, and Statement of Purpose. Click the “Accept” button after.



Documentation to be provided by the student

1 File has been uploaded successfully.

Documentation required for registration

1 To continue with the registration process it is mandatory to attach the documents below.


Document to attach	Required format	File attached	
	SCANNED BIOPAGE OF VALID PASSPORT	Any Format	Valid_Passport.PNG
	CURRICULUM VITAE	Any Format	Curriculum_Vitae.PNG
	Bachelor's academic transcript and degree certificate	Any Format	
	LANGUAGE PROFICIENCY CERTIFICATE	Any Format	
	STATEMENT OF PURPOSE/MOTIVATIONAL LETTER	Any Format	

Back


Accept










10a. You cannot proceed to the next step if not all required documents are uploaded.

Documentation to be provided by the student


 You can not continue until all required documents listed are not attached.

Documentation required for registration

 To continue with the registration process it is mandatory to attach the documents below.

	Document to attach	Required format	File attached
  	SCANNED BIOPAGE OF VALID PASSPORT	Any Format	partner.png
  	CURRICULUM VITAE	Any Format	partner.png
 Attach	Bachelor's academic transcript and degree certificate	Any Format	
 Attach	LANGUAGE PROFICIENCY CERTIFICATE	Any Format	
 Attach	STATEMENT OF PURPOSE/MOTIVATIONAL LETTER	Any Format	

 Back

 Accept

11. At the “Entry of academic enrolment data” tab, click on “Select All” to add subjects to your registration.

Entry of academic enrolment data

My registration

Subjects	Credits
0	0.0

MY SELECTION

i There are no subjects selected for your registration

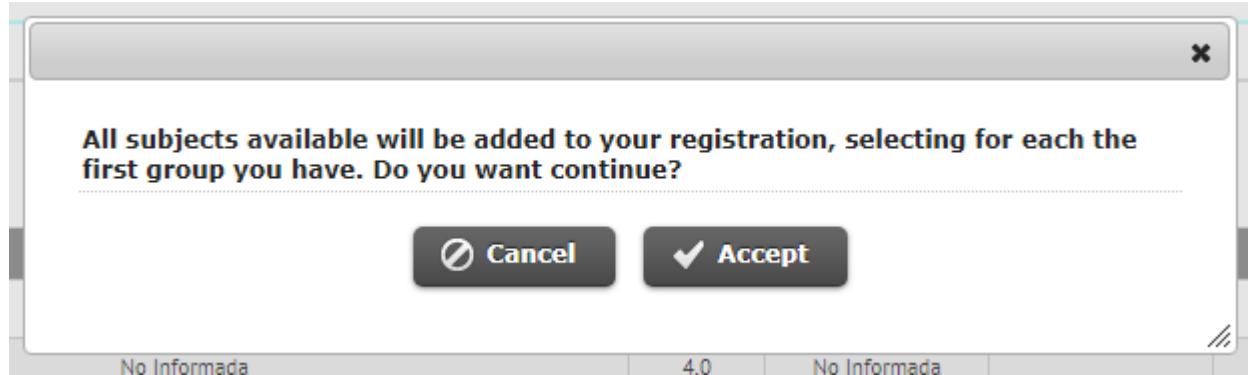
i Select subjects of subjects available table shown below to add them to your selection for registration

SUBJECTS AVAILABLE FOR REGISTRATION





Select all

	Code	Description	Credits	Type	Course	School Year	Module
+	212672	No Informada	5.0	No Informada		2022/23	No Informada
+	212673	No Informada	4.0	No Informada		2022/23	No Informada
+	212674	No Informada	6.0	No Informada		2022/23	No Informada
+	212675	No Informada	8.0	No Informada		2022/23	No Informada
+	212676	No Informada	6.0	No Informada		2022/23	No Informada
+	212677	No Informada	6.0	No Informada		2022/23	No Informada

11a. When below pop-up appears, click the “Accept” button.



11b. Click the “Accept” button.

 	212679	No Informada	9.0	No Informada		2022/23	No Informada	The class groups have been assigned automatically. It is not possible to change them.
 	212680	No Informada	7.0	No Informada		2022/23	No Informada	The class groups have been assigned automatically. It is not possible to change them.

i Select subjects of subjects available table shown below to add them to your selection for registration

SUBJECTS AVAILABLE FOR REGISTRATION

Select all

	Code	Description	Credits	Type	Course	School Year	Module
--	------	-------------	---------	------	--------	-------------	--------

 Back

 Accept

My registration

Subjects


9

Credits

60.0

Note: Total Subjects should be 9 and Total Credits should be 60.

11c. You cannot proceed to the next step without selecting at least one subject.

 You must select at least one subject

My registration	
Subjects	Credits
0	0.0

12. Choose **Flywire** as payment method. Click the “Accept” button after.

PAYER DATA

Type of payer

Payer description

DETAILS OF THE PAYMENT METHOD TO BE APPLIED

Payment method

Charge reference (optional)

Additional information (optional)

13. Review your registration data.

Confirm registration data

i Then show the selected data for registration. Confirm that these data are correct. If they were not, you can go back in and re-edit process. Once these data confirm, press the 'Confirm' button to complete your registration.

School year	2022/23-0
Administrative center	141-
Name	Nattie Black
DNI/Passport	US965874
NIA	248603
NIP	147237
E-mail	xnattieb@gmail.com
Study	2505/1 - MASTER'S DEGREE IN SUSTAINABLE HUMANITARIAN ACTION
Study type	No Informada

No I authorize the transfer of name, address and certification companies in the commercial sector and / or training for education and labor

13a. **By Flywire.** Review your registration data. Registration amount should be 280€. Once you have reviewed all the information, click the “Confirm” button.

Subject(s) registered							
Subject	Subject title/Module	Group	Credit	Type	Course	Length	Module
212672	No Informada	1 - No Informada	5.0	No Informada		Annual	No Informada
212673	No Informada	1 - No Informada	4.0	No Informada		Annual	No Informada
212674	No Informada	1 - No Informada	6.0	No Informada		Annual	No Informada
212675	No Informada	1 - No Informada	8.0	No Informada		Annual	No Informada
212676	No Informada	1 - No Informada	6.0	No Informada		Annual	No Informada
212677	No Informada	1 - No Informada	6.0	No Informada		Annual	No Informada
212678	No Informada	1 - No Informada	9.0	No Informada		Annual	No Informada
212679	No Informada	1 - No Informada	9.0	No Informada		Annual	No Informada
212680	No Informada	1 - No Informada	7.0	No Informada		Annual	No Informada
Total credits			60.0				

Fees and amounts				
Academic fees				
Payer	Type of payer	Method of payment	Payment deadline	Amount
Jane Smith	Alumno	By Bank - Flywire	18/09/2022	280€
Registration Amount				280€

Back

Confirm

13b. **By Flywire.** A registration form and a promissory note is also available to view, print, and download. You can also send the promissory note to your registered e-mail.



Documents generated in the registration

i Registration has recorded correctly. This screen has available the receipt of the registration made. It also has at its disposal the relevant payment documents depending on the payment method selected.

Available Documents	Display Document
Registration form	
Payment document: Abonaré (Jane Smith)	



13c. **By Flywire.** If you wish to send a copy of the promissory note to your e-mail address registered, you may do so. Click the e-mail icon and click “Accept”.

Available Documents	Display Document
Registration form	  
Payment document: Abonaré (Jane Smith)	   

The document will be sent by email to the following address:

.....
trial@trial.com

13d. By Flywire. See below for sample of a generated document.

	
<small>Entidades autorizadas: CAJAMAR - BANCO SANTANDER - BBVA - SABADELL - CAIXABANK - CAJA RURAL REGIONAL - TARGOBANK</small>	
<small>Emi: 30626303-005 Ref: 2103000000995 Id: 000141 Imp: EUR****280,00</small>	
<h2>PROMISORY NOTE</h2>	
	<small>25/08/2022 2022/23-0 One payment</small>
<small>Centre: 141 Study: 2505/ 1 - MASTER'S DEGREE IN SUTAINABLE HUMANITARIAN ACTION</small>	
<small>Mr/Miss John Doe with DNI/Passport GN083852 has to pay 280,00 EUR due to the price for Inscripción Form.Continua. Murcia, a August 25, 2022</small>	
<small>ISSUING REFERENCE IDENTIFICATION PERIOD AMOUNT NIP PAYMENT MODE</small>	<small>30626303-005 2103000000995 000141 25/08/2022 to 24/09/2022 EUR****280,00 0147496-84 Payment by financial - Promisory note</small>
<small>Emi: 30626303-005 Ref: 2103000000995 Id: 000141 Imp: EUR****280,00</small>	
<small>To confirm the payment of this receipt, you must access the Laures Student Portal and select the option 'Enrolment Enquiry'. Remember that the payment will be processed the next working day once it has been formalised. If your payment does not appear on the enrolment form, please contact the Unid. Gest. Economica (Finance Division). Students using the FLYWIRE platform can pay using their local currency without additional costs through the following link: https://ucam.flywire.com (Recipient: "Universidad Católica de Murcia, UCAM"). You must include the reference number and identification details specified in this document. Using the Flywire payment method, you will always know the status of your payment.</small>	

<h2>PROMISORY NOTE</h2>	
	<small>25/08/2022 2022/23-0 One payment</small>
<small>Centre: 141 Study: 2505/ 1 - MASTER'S DEGREE IN SUTAINABLE HUMANITARIAN ACTION</small>	
<small>Mr/Miss John Doe with DNI/Passport GN083852 has to pay 280,00 EUR due to the price for Inscripción Form.Continua. Murcia, a August 25, 2022</small>	

REQUIREMENTS

Requirements

- Candidates must have obtained, a Bachelor's degree program with a minimum of 3.0 GPA on a scale of 4.0. (**Original or Certified True Copy**).
- Candidates are required to have a recognized qualification in the English language for example a score of 6.0 in IELTS or an equivalent of 500 in TOFEL.
 - a. **Language proficiency certificate** from this [list](#). Any other English certificate will be evaluated individually. For students who completed the bachelor degree from US, UK or any English-speaking countries, language proficiency certificate is not required. For any other countries, UCAM also accepts letter from the university certifying that the medium/language of instruction is English.
- Valid Passport
- Motivation Letter
- Short Essay for Tolerance and Peace
- Resume